

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN
FREEHOLDERS HELD ON TUESDAY, MAY 24, 2016 AT 4:30 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Vice-Director Desiderio presiding and the following members answering roll call:

Freeholders Desiderio, Gabor, Hayes, and Morey (4)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2016.”

MOMENT OF SILENCE-Dedicated in honor of Sally Laffey, wife of Michael Laffey, who recently passed away.

FLAG SALUTE

MINUTES – MOTION TO APPROVE MINUTES OF 05/12/16 REGULAR MEETING
FH Hayes moved/ FH Gabor seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Thornton				X		

COMMUNICATIONS: None.

REPORTS:

- 1) COUNTY ENGINEER: Dale Foster had no report.
- 2) COUNTY COUNSEL: Jim Arsenault had no report.
- 3) COUNTY TREASURER: Francine Springer had no report.

FREEHOLDER REPORTS:

- 1) FREEHOLDER MOREY: Mr. Morey announced the Delaware River & Bay Authority will be hosting a groundbreaking for a new building at the Airport on June 3rd. This is the first of two buildings to be built off of Hornet Road with leasing out the space already going very well.

He reported another UAS Forum on disruptive technology with an update on the test site held yesterday with Don Sebastian, President of New Jersey Innovation Institute (NJII) part of New Jersey Institute of Technology (NJIT) being the main speaker.

Additionally a meeting on the Rio Grande Avenue Gateway Improvement Project was held last week. The project to address local flooding issues is a partnership effort between the County, Greater Wildwoods Tourism Improvement and Development Authority (GWTIDA) and the City of Wildwood he stated. The three goals are raising the road elevation, functional and aesthetic enhancements.

- 2) FREEHOLDER GABOR: Ms. Gabor announced the Department of Aging and Disability Services just released the 2016 Edition of “A Guide to Accessing Cape May County’s Beaches and Surf Chairs for People with Disabilities”. It will be distributed by staff to prepare for the Memorial Day celebration but is also available by link on the Cape May County website.

She reported the Annual Needs-Assessment surveys are being accepted through May 31st. The Department of Aging is required to conduct ten different needs-assessment approaches to assess the needs of its planning and service area. She encouraged residents over 60 to complete a needs-assessment survey because it’s a major tool to collect information regarding their needs so funding can be sought to provide services most needed and desired. The survey is now available on-line.

This morning she attended a news conference with Cape May County Prosecutor Robert Taylor and others who provided information about the ongoing opiate addiction problem in the county. A lot of area was covered with respect to law enforcement, prevention and education and what the county has been doing about this issue.

The freeholder reiterated from the last freeholder meeting that a Homelessness Trust Fund Draft Proposal was being worked on by Assistant County Counsel along with Human Services and Social Services. It will be out for review shortly she stated.

- 3) FREEHOLDER HAYES: Ms. Hayes announced the Cape May County Division of Culture & Heritage was being honored with the Excellence in Cultural Access Award by the New Jersey Cultural Access Network Project which is part of the New Jersey Theatre Alliance. They work with the New Jersey State Council on the Arts and the New Jersey Historical Commission to make sure all people regardless of disabilities have access to cultural opportunities in this state. Culture and Heritage is being honored with the County Achievement in Cultural Access for writing and implementing an ADA Plan to make sure all residents and visitors with disabilities are able to enjoy the arts and history offered here. She credited Culture and Heritage employees, Lindsay Rowland (former) and Pary Tell for their work on the plan over the last three years resulting in this recognition. The award will be presented in June in Redbank, New Jersey.

The County Park/Zoo will be hosting an international program called “Dream Night” that offers children with special health care needs and those with disabilities a free night at the zoo. The event will be held June 3rd between 5:30 and 8:30 p.m. Those interested in more information can call 465-5271.

- 4) FREEHOLDER DESIDERIO: No report.

RESOLUTIONS:

INTRODUCED BY MS. GABOR, SECONDED BY MR. MOREY

- 451-16 Resolution granting and amending various Leaves of Absence to County Employees.
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 452-16 Resolution authorizing renewal with Columbia Casualty Insurance Company for General and Professional Liability Coverage for Crest Haven Nursing and Rehabilitation Center in the amount of \$124,863.00.
(This Resolution authorizes renewal of General and Professional Liability Policy #5086985456 for the Crest Haven Nursing and Rehabilitation Center for the term of May 1, 2016 through May 1, 2017.)

MINUTES OF A REGULAR MEETING HELD MAY 24, 2016 (CONTINUED)

- 453-16 Resolution authorizing new Cyber Liability Insurance Policy with Travelers Indemnity Company in the amount of \$4,296.00.
(This Resolution authorizes Cyber Liability Coverage for the County of Cape May for the term of May 1, 2016 through May 1, 2017.)
- 454-16 Resolution authorizing renewal with RLI Insurance Company for Patient Trust Fund Bond for Crest Haven Nursing and Rehabilitation Center in the amount of \$1,000.00.
(This Resolution authorizes renewal of the Patient Trust Fund Bond for the Crest Haven Nursing and Rehabilitation Center for the term June 18, 2016 through June 18, 2017.)
- 455-16 Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$58,670.73.
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department for various claims.)
- 456-16 Resolution amending Resolution No. 78-16 and making modifications to contract documents to implement agreement with Cape Regional Home Health Care, LLC for the administration and management of home health care services for residents of Cape May County.
(This Resolution amends Res. No. 78-16 and authorizes modifications to contract documents with Cape Regional Home Health Care, LLC for the administration and management of home health care services.)
- 457-16 Resolution authorizing execution of a Deed for certain real property consisting of .37 acres on Delaware Avenue, Township of Middle.
(This Resolution authorizes a Deed for certain real property consisting of .37 acres on Delaware Avenue, Township of Middle.)
- 458-16 Resolution authorizing execution of a Temporary License Agreement between the County of Cape May and the Conserve Wildlife Foundation of New Jersey.
(This Resolution will permit the temporary placement of small 10' tower on County-owned property by the Conserve Wildlife Foundation of NJ for tracking of red knots and other birds through mid-June.)
- 459-16 Resolution authorizing execution of a Memorandum of Agreement between the Cape May County Department of Mosquito Control and the NJ State Mosquito Control Commission.
(This Resolution will provide for the collection and testing of mosquito specimens for identification of various arboviruses.)
- 460-16 Resolution approving the monthly disbursements from the Department of Social Services for the TANF, General Assistance and Clearing Accounts.
(This Resolution accepts and approves the monthly disbursement for the TANF, General Assistance and Clearing Accounts as submitted by the fiscal department for Social Services.)
- 461-16 Resolution appointing certain County employees to their permanent position in their respective offices (Social Services).
(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)
- 462-16 Resolution amending the 2016 Budget for the FY08 Shelter + Care Project through the FY15 Continuum of Care in the amount of \$37,833.00.
(This Resolution amends the 2016 Budget for the FY08 Shelter + Care to continue and expand support to the Continuum of Care Grant in the amount of \$37,833.00.)

MINUTES OF A REGULAR MEETING HELD MAY 24, 2016 (CONTINUED)

- 463-16 Resolution authorizing subcontract renewal with Cape Counseling Services, Inc., for Adult Intensive Outpatient and Outpatient/Residential Liaison Screener Program in the amount of \$327,897.00.
(This Resolution authorizes a subcontract renewal of County Contract No. 12-63 (year 5 of a 5 year contract) with Cape Counseling Services, Inc. from 1/1/2016 through 12/31/2016 for the provision of an Adult Intensive Outpatient and Outpatient/Residential Liaison Screener Program.)
- 464-16 Resolution authorizing subcontract renewal with Cape Counseling Services, Inc., for family adolescent alcohol program in the amount of \$92,361.00.
(This Resolution authorizes a subcontract renewal of County Contract No. 12-64 (year 5 of a 5 year contract) with Cape Counseling Services, Inc. from 1/1/2016 through 12/31/2016 for the provision of a family adolescent alcohol program.)
- 465-16 Resolution authorizing Change Order No. 1 to County Contract No. 12-250 with Maryville, Inc. for sub-acute detoxification services for eligible residents of Cape May County in the amount of \$7,650.00.
(This Resolution authorizes Change Order No. 1 to County Contract No. 12-250 with Maryville, Inc. to increase sub-acute detoxification services for the period of 1/1/2016 through 12/31/2016.)
- 466-16 Resolution authorizing Change Order No. 1 to County Contract No. 12-252 with Maryville, Inc. for short term residential services for eligible residents of Cape May County in the amount of \$7,650.00.
(This Resolution authorizes Change Order No. 1 to County Contract No. 12-252 with Maryville, Inc. to increase short term residential services, for the period of 1/1/2016 through 12/31/2016.)
- 467-16 Resolution amending the 2016 Budget for New Jersey Family Planning League in the amount of \$10,337.00.
(This Resolution amends the 2016 Budget in the amount of \$10,337.00 of \$10,337.00 for family planning programs.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X				X	
Ms. Hayes	X					
Mr. Morey	X					X
Mr. Thornton				X		

INTRODUCED BY MS. HAYES, SECONDED BY MR. MOREY

- 468-16 Resolution supplementing the 2016 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 469-16 Resolution adopting a Volunteer Emergency Responder Time-Off Policy.
(This Resolution adopts a policy to make employees of the County of Cape May aware of the circumstances in which they can take time-off from work for service as a volunteer emergency responder.)
- 470-16 Resolution reconfirming Resolution No. 450-16 adopted May 10, 2016.
(This Resolution reconfirms Resolution No. 450-16 deeming a certain 1985 GMC Truck as surplus property and authorizing execution of a bill of sale for conveyance in lieu of accumulated storage fees.)

MINUTES OF A REGULAR MEETING HELD MAY 24, 2016 (CONTINUED)

- 471-16 Resolution authorizing the name change of the Advisory Commission on the Status of Women to reflect its new designation as “Cape May County Women’s Advisory Commission”.
(This Resolution authorizes a name change to Cape May County Women’s Advisory Commission.)
- 472-16 Resolution authorizing application to New Jersey Department of State Historical Commission for the New Jersey Historical Commission County History Partnership Program (CHPP) in the amount of \$20,0000.00.
(This Resolution authorizes application to the New Jersey Historical Commission for FY2017 County History Partnership Program Grant in the amount of \$20,000.00.)
- 473-16 Resolution authorizing application to New Jersey Department of State Division of Travel and Tourism for FY17 Cooperative Marketing Grant in the amount of \$31,250.00.
(This Resolution authorizes application for funds to promote tourism opportunities for the period of 10/1/16 through 06/30/17.)
- 474-16 Resolution authorizing a Shared Services Agreement with the Township of Lower for temporary assignment of Sheriff’s Officers.
(This Resolution permits temporary reassignment of Sheriff’s Officers at the rate of \$60.00 per hour/per officer during an event on June 12, 2016 hosted by the Township of Lower.)
- 475-16 Resolution authorizing the Board to hold a meeting excluding the public on May 24, 2016 at 3:30 p.m. or as soon thereafter as possible or as practicable. Matters falling within the attorney-client privilege and litigation captioned Barbara Marino v. Cape May County, Workers’ Compensation C.P. #2010-31401; Daniel Cochran v. Cape May County, Workers’ Compensation C.P. #2014-31752; and Darlene Harris v. Cape May County, Workers’ Compensation C.P. #2015-1413.
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
- 476-16 Resolution authorizing execution of an Intercounty Mutual Aid and Assistance Agreement between participating units.
(This Resolution authorizes membership in a Mutual Aid and Assistance Agreement with other counties for emergency situations.)
- 477-16 Resolution authorizing Change Order No. 2 to County Contract No. 15-177 with Buell Kratzer Powell, LTD for Lower Township Public Safety Building in the amount of \$2,629.00.
(This Resolution authorizes Change Order No. 2 to County Contract No. 15-177 with Buell Kratzer Powell, LTD to perform an infrared roof survey to detect moisture and provide a report on the Lower Township Public Safety Building in the amount of \$2,629.00.)
- 478-16 Resolution authorizing Change Order No. 4 with L.R. Kimball for additional architectural and engineering services at County Correctional Center in the amount of \$19,200.00.
(This Resolution authorizes Change Order No. 4 to County Contract No. 204-13 with L.R. Kimball to increase service fees for updating existing documents to newly adopted building codes under NJAC 5:23 in the amount of \$19,200.00.)
- 479-16 Resolution amending Resolution No. 172-16 with Securus Technologies, Inc. for provision of web based video visitation system for Cape May County Correctional Center.
(This Resolution amends Resolution No. 172-16 with Securus Technologies, Inc. implementing a “New FCC Order” regulating web based video visitation system rates for the Correctional Center effective June 20, 2016 and fees will remain in effect until changed by law.)

MINUTES OF A REGULAR MEETING HELD MAY 24, 2016 (CONTINUED)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X					
Ms. Hayes	X				X	
Mr. Morey	X					X
Mr. Thornton				X		

INTRODUCED BY MR. MOREY, SECONDED BY MS. GABOR

- 480-16 Resolution accepting check from Geico Insurance Company in the amount of \$1,134.04 for property loss due to vehicle accident.
(This Resolution accepts payment for a pedestrian pole damaged during a motor vehicle accident on March 4, 2014.)
- 481-16 Resolution accepting check from USAA Insurance Company in the amount of \$422.60 for property loss due to vehicle accident.
(This Resolution accepts payment for a stop sign damaged during a motor vehicle accident on April 23, 2014.)
- 482-16 Resolution authorizing execution of Liability Release of Claims between the County of Cape May and the City of North Wildwood and accepting check in the amount of \$3,425.43 for property loss due to accident.
(This Resolution authorizes a release of claims and accepts payment for a digital radar speed sign damaged by a City of North Wildwood fire truck on August 30, 2015.)
- 483-16 Resolution authorizing the County to support an event to be held June 22 and 23, 2016, related to the use of Unmanned Aerial Systems (UAS) in international disaster relief.
(This Resolution authorizes the County to support an event related to unmanned aerial systems (UAS, or drones) in international disaster relief, and the June 22-23 visit to Cape May County by United Nations representatives and others to study the use of drones for humanitarian purposes.)
- 484-16 Resolution amending the 2016 Budget for Clean Communities Grant in the amount of \$79,652.07.
(This Resolution amends the 2016 Budget in the amount of \$79,652.07 to aid in litter cleanup and removal, enforcement of local anti-littering laws, education programs to promote clean communities, purchase of trash/recycling receptacles for public areas, and sponsorship of “Adopt a Highway, Beach, Park, or School” program.)
- 485-16 Resolution authorizing application for road opening permit to South Jersey Gas Company for Siegtown Road (CR652) in the Township of Middle.
(This Resolution authorizes South Jersey Gas Company to install a gas main on Siegtown Road (CR652) in the Township of Middle. Work will be completed promptly.)
- 486-16 Resolution authorizing application for road opening permit to South Jersey Gas Company for Tuckahoe Road (CR631) in the Township of Upper.
(This Resolution authorizes South Jersey Gas Company to install a gas main on Tuckahoe Road (CR631) in the Township of Upper. Work will be completed promptly.)
- 487-16 Resolution closing the contract and accepting the work of South State, Inc. for Hope Corson Road (CR671) Phase I Resurfacing Improvements from Stagecoach Road to US Route 9 in the Township of Upper.
(This Resolution accepts the work and closes the contract.)
- 488-16 Resolution authorizing Change Order No. 3 in the amount of \$18,012.56 for the contract of Aliano Brothers General Contractors, Inc. for New Stone Harbor Branch Library.
(This Resolution authorizes a change order to adjust the quantities in the contract to reflect the as-built quantities.)

MINUTES OF A REGULAR MEETING HELD MAY 24, 2016 (CONTINUED)

- 489-16 Resolution authorizing and Indemnification Agreement with CityTri Racing, Inc. for its Tuckahoe Triathlon and Duathlon on July 31, 2016.
(This Resolution gives permission to CityTri Racing, Inc. to utilize a portion of Tuckahoe Road Extension (CR662) and Stagecoach Road (CR667) for a triathlon/duathlon.)
- 490-16 Resolution authorizing an Indemnification Agreement with Calvary Baptist Church to conduct a Walk/Run/Ride Fundraising event on various County roads on June 25, 2016.
(This Resolution grants permission for participants to conduct a charity fundraising event.)
- 491-16 Resolution authorizing Change Order No. 1 in the amount of \$24,524.48 to Midlantic Construction LLC for Lafayette Street (CR633) Bridge over Cape Island Creek Bridge Repairs.
(This Resolution authorizes a change order to adjust quantities to reflect the as-built conditions.)
- 492-16 Resolution awarding open-ended contracts to Signal Control Products, Inc., Traffic Parts, Inc., General Traffic Equipment Corp. and Traffic Products, LLC for traffic signals and component parts for Department of Public Works.
(This Resolution awards Contracts to Signal Control Products, Inc., Traffic Parts, Inc., General Traffic Equipment Corp. and Traffic Products, LLC to furnish and deliver traffic signals and component parts to the Cape May County Public Works Department commencing May 10, 2016 through May 9, 2017.)
- 493-16 Resolution authorizing the use of competitive contracting to provide Professional Engineering Services for Broadway/Seashore Road (CR626) from Sunset Boulevard in West Cape May to Sandman Boulevard in the Township of Lower.
(This Resolution authorizes the use of competitive contracting process pursuant to N.J.S.A. 40A:11-4.1i for selecting a consultant for professional services.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X					X
Ms. Hayes	X					
Mr. Morey	X				X	
Mr. Thornton				X		

MOTION TO PAY BILLS: FH Hayes moved/FH Gabor seconded

General Fund	4,832,113.54
Grant Fund	140,104.49
Tax Appeal Trust	1,146.27
Crest Haven Trust	157.76
CMC Zoo Trust	43,970.13
Dept. of Aging Trust	20,400.70
Open Space Dedicated Fund	8,426.32
Self-Insurance Trust	1,552,342.14
CMC Fuel Resale System	36,607.14
Prosecutors Clearing Acct	1,375.81
Prosecutors Forfeited Fnd	500.00
Prosecutors Forensic Lab	77,533.60
CMC Spay/Neuter Program	625.00
Animal Shelter Donations	1,485.00
Capital Improvements	662,517.40

MINUTES OF A REGULAR MEETING HELD MAY 24, 2016 (CONTINUED)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X					X
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Thornton				X		

PUBLIC COMMENTS: No public comment.

ADJOURN: 4:55 P.M. FH Gabor moved/FH Hayes seconded.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X				X	
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton				X		

APPROVED

DIRECTOR

ATTEST:

CLERK OF THE BOARD